

# **Building Communities Grant Program Guidelines**

# Who We Are

Sunrise Credit Union is part of the cooperative movement that works for the betterment of its members and communities. Members are owners, and, as such, we reinvest profits into the communities where they live, work and recreate.

Sunrise Credit Union's commitment to our Corporate Social Values (CSV) is how we are *Building a Brighter Future Together*. We are a social and environmentally conscientious company that gives back to our communities.

The Sunrise Way focuses on the needs of our members, staff and communities. It's about growing our social and environmental performance and our fiscal responsibility. Sunrise continually reviews our CSV processes to align our activities with member and employee satisfaction to make a real difference.

# How to Apply

Each applicant must complete and provide all required information on the form to Sunrise Credit Union. Only complete applications will be accepted.

The application deadline is April 30, 2025.

Organizations that have received funding from Sunrise Credit Union within the last three years are ineligible.

**Disclaimer:** Sunrise Credit Union is not responsible for applications that were not received prior to the deadline.

### Categories

### Facilities Construction or Improvement Capital Grant

Projects involving facility construction, renovations, or rehabilitation, including, but not limited to, new construction, new space creation, renovation or existing space, grounds improvements, or a project that will substantially impact facilities operations, including energy conservation or green initiatives.

#### **Individual and Community Wellbeing**

Community projects or initiatives that address or support social programs that drive positive community impact. These programs support healthy lifestyles, supportive and inclusive communities, and provide access to programs and services. These programs and services could include learning, culture, and recreation programs and help provide knowledge, skills, and resources to prevent or address social issues such as food security, poverty, mental health and addiction.

### Arts, Culture and Sport

It will support the arts, culture, and amateur sports sectors, enhance their contributions to the community, and increase opportunities for participation and engagement in programming and activities. It will also create opportunities to celebrate unique culture, heritage, and community.

# Criteria

Sunrise Credit Union considers all applications based on their merit related to the grant criteria and available funds. We will review all qualified applications received and, if necessary, conduct interviews of representatives of the applicant and consider such other information as the members may view reasonable and may set terms and conditions on any grants awarded.

To maximize the impact and effectiveness of our resources, Sunrise Credit Union encourages organizations to submit innovative, well-planned and managed projects.

Projects must be located in or be of direct benefit to the residents of a Sunrise Credit Union community or surrounding area.

Each grant application will be required to meet the following criteria:

- Build on the strengths of the community to respond to identified issues and priorities;
- Be timely;
- Must have other funding committed to the project. (i.e., Sunrise Credit Union cannot be the only financial source of funding);
- Be realistic and within the capacity of the organization to carry out;
- Not duplicate existing services or, if so, demonstrate that the overlap is warranted;
- Demonstrate inclusiveness and respect for cultural diversity;
- Demonstrate a reasonable probability of ongoing support from other funding sources in the future or indicate the project is for a limited time;
- Must be able to provide a contractor or supplier quote if requested.

# Eligibility

Sunrise Credit Union will not fund:

- Operational expenses.
- Endowments.

- Fundraising events.
- Retroactive funding or any project expenses incurred before Sunrise Credit Union's decision date.
- Debt retirement.
- Individuals.
- Replacement of public sector funds.
- Conference operational expenses, registration fees, and memberships.
- Direct religious activities.
- Political organizations.

# **Reporting Requirements**

To enhance the benefit of the grant to the recipient, Sunrise Credit Union expects grant recipients to:

- Submit a Final Report upon completion of your project or
- A Progress Report if the project is ongoing, with a deadline of August 31 to submit a Progress Report.

The Final Report or Progress Report should contain the following elements:

- Photographs demonstrating the project;
- Public recognition of Sunrise Credit Union's support to the project;
- A detailed description of the completed project;

Failure to comply with the reporting requirements could impact your organization's future consideration for Sunrise Credit Union funding.